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# Meeting Minutes

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## Call to order

A meeting of **Local Government Premium Tax Advisory Council** was held via video teleconferencing (TEAMS) on **May 15, 2023 at 1:00 pm**. All members were present.

- ✓ J. D. Chaney
- ✓ Joseph Ewald
- ✓ Shellie Hampton
- ✓ John Sims
- ✓ David Thornton
- ✓ Paula Smith/ Dana Hulbert
- ✓ Jennifer Rodewald
- ✓ Mark Treesh

## Approval of minutes

Motion by Commissioner Clark @ 1:06 pm. Shellie Hampton, motion, Jennifer Rodewald in the 2<sup>nd</sup>.

## Reports

- Bulletin 2023-02—no big changes to the template, but Section 19 of the Bulletin to highlight notifications for the fiscal year. The city of Bellefonte will no longer collect local premium tax. There is also additional guidance concerning the city of Vicco. All links located inside the bulletin are hyperlinked and will lead readers to the appropriate portions of the Department's website.
- Non-Filer Data Report- Annual Reconciliation report required by remitted carriers and surplus lines brokers- due prior to March 31<sup>st</sup> annually. DOI will be producing the non-filer list during the Summer to notify those individuals who have yet to file. After 3 to 4 weeks after the second notice will be referred to the Department's Legal Division to issue orders and civil penalties.
- Total LGPT Tax: \$350 Million of revenue annually
- Verified Risk Location Process: statutorily required in KY to use a registered vendor to Using software the vendors provide a means to locate risk areas of the city or county. The data is then submitted to the Department to be reviewed and and if approved a verification is sent. There is an application associated with a \$2,500 filing fee. The process is continuously updated to account for geographical changes and updates. Verified Risk vendors:  
[https://insurance.ky.gov/ppc/newstatic\\_info.aspx?divid=13&static\\_id=146](https://insurance.ky.gov/ppc/newstatic_info.aspx?divid=13&static_id=146). Commonwealth of Technology house the data regarding addresses.
  - 413 current jurisdictions
  - 368 cities
  - 45 counties
  - Calloway county was the newest county to join in 2023
- Vicco: The city has not yet been dissolved and LGPT is still required to be collected. Hord reminds everyone to not send anything to the city hall, as it is closed. Funds are to be held in a financial account until further notice. SB 106, 2022 RG, allows Vicco to dissolve and that process is underway. Once the DOI knows where to send those funds there will be an Advisory

Opinion published to provide guidance. JD Chaney provided that the dissolution hearings have been scheduled

- Follow-up- Bulletin 2022-03 E-Services FTP Option: The Department went paperless a few years ago to eliminate the use of paper checks. FTP's shall be filed through the Department's secured Website eServices. John Hord provides overview of how to file in eServices and how effective electronic filing has been for FTP especially for small increments of money.
- Data Security Update: The Department passed HB 350 during the 2022 RS setting forth requirements for reporting cybersecurity incidents to the Department and establishing an information security plan. The administrative regulation, 806 KAR 3:025, will be effective July 5<sup>th</sup> , unless the administrative regulation is heard before that time by the IJC B&I committee. Annual compliance reporting will due in 2024 while incidence reporting became effective 1/1/2023. Any incident reports should be reported to the Commissioner's Office at [DOI.CommissionerOffice@ky.gov](mailto:DOI.CommissionerOffice@ky.gov). please see [Advisory Opinion 2023-01 - Data Security Requirements.pdf \(ky.gov\)](#)

## Unfinished business

None to report

## New Business

## Announcements

Next meeting date November 14, 2023 @ 1:00 PM.

## Adjournment

Commissioner closed the meeting and it was approved by the council @ 1:54 pm

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Secretary

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Date of approval