

**PTAC Meeting Summary**  
**Tuesday, November 16th, 2021**

The Premium Tax Advisory Council held its latest meeting on Tuesday, Tuesday, November 16th, 2021 via videoconference. I will key each of the items to the agenda for the meeting which is enclosed under separate cover.

**III. Welcome by Commissioner Clark**

- Commissioner Clark introduced DOI staff on the call and announced that Stephanie DeFrancesco has replaced Abigail Gall as Administrative Assistant. Ms. Gall has been promoted to other duties at DOI.

**IV. Minutes**

- The minutes from May 18, 2021 were approved as written.

**V. DOI Update – John Hord**

- Annual Reconciliation non-filers:
  - From 2019, there are 11 brokers and one insurer that face revocation of their licenses if no filing is submitted soon.
  - For 2020, 672 notices were sent and 104 brokers and 64 companies have yet to respond.
- E-services FTP option:
  - DOI is encouraging the use of E-service accounts for the filing of annual reconciliations.

**VI. Old Business**

- None.

**VII. New Business**

- The City of Vicco's Mayor has resigned and no one is responding to any contacts related to premium tax return filings (or other matters). DOI will provide updates on the situation, but those experiencing difficulties with filing returns may want to let DOI know.

**VIII. Next Meeting Date**

- The next meeting date was set for Tuesday, May 17th, 2022 at 1:00 PM ET.

**VIII. Adjournment**

- There being no further business the meeting adjourned.